

Step 1: Never Used Online Registration Before


Step 2: Return Users Login

Enter search information

Last Name*: or Member ID*:

Birth Date*: mm/dd/yyyy

ZIP Code*:

- Click  if you have never used online registration
- Fill in the pop-up form with either Last Name, Birth Date and Zip Code
- (Note: Member ID is not a required field; please use Last Name, Birth Date and Zip Code Only.)

Sign in to Register for Programs

E-mail:

Password: [Forgot Password?](#)

- Begin by clicking 
- Enter the email address and password you created previously for your online account and press Sign In

Find Account

Welcome, **Janet Cornell**

Please take just a moment to create your online account. You can use your account to log in quickly the next time you visit our site.

Note: The password's first character must be a letter, it must contain at least 4 characters and no more than 15 characters and no characters other than letters, numbers and the underscore may be used.

E-mail Address:

Password:

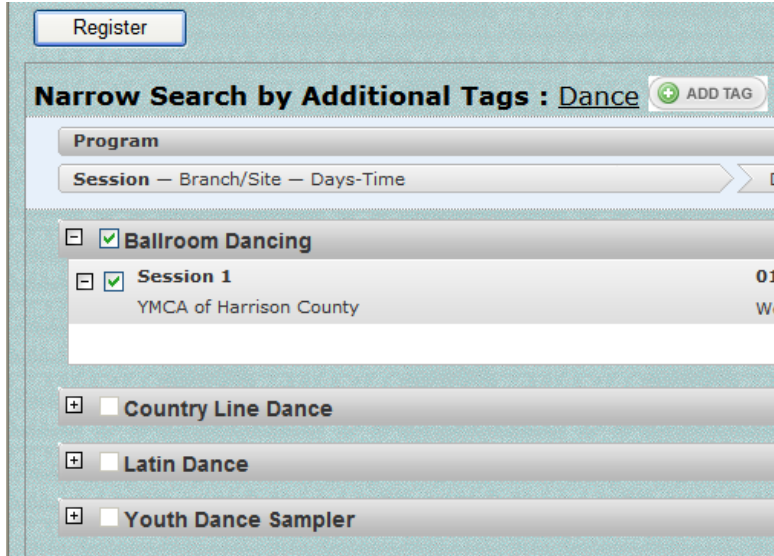
- Create a login for your online account by filling in the Email Address and Password fields
- Click Create Account
- Record your password in a safe place or memorize for future log in to your account

Step 3: Program Registration

Program Tags	
Adult (39)	Group Exercise (12)
Ages 3-5 (1)	Kids (4)
Aquatics (8)	Men (2)
Camps (2)	Music (4)
Childcare (2)	Piano (4)
Corporate (1)	Preschool (9)
Dance (6)	Scuba (1)
Enrichment (4)	Soccer (6)
Events (1)	Sports (20)
Family (15)	Staff (2)
Fitness (15)	Swim (1)
Free (3)	

- Select a program tag in your area of interest

Step 3: Program Registration (continued)



The screenshot shows a web interface for program registration. At the top, there is a 'Register' button. Below it, a search filter is set to 'Dance' with an 'ADD TAG' button. A dropdown menu shows 'Program' selected, with a sub-menu for 'Session -- Branch/Site -- Days-Time'. A list of programs is displayed, with 'Ballroom Dancing' selected. Under 'Ballroom Dancing', 'Session 1' is selected, and 'YMCA of Harrison County' is listed. Other programs like 'Country Line Dance', 'Latin Dance', and 'Youth Dance Sampler' are also visible but not selected.

- ▶ Select the check box next to the program session
- ▶ Click Register
- ▶ If you have a Household membership, you will proceed to select the family member you are registering into the program.
- ▶ Review your selection, then, proceed to the payment screens.

FAQS

Who Can Use Online Registration?

Online registration is a privilege of membership. Only YMCA of Harrison County active members may use online registration.

Payment Options

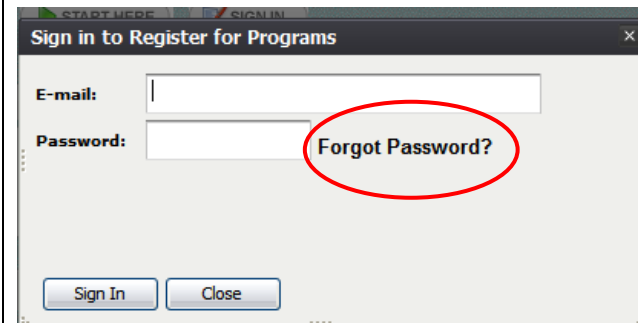
Only credit card payments are accepted for online registration. We accept Visa, MasterCard, AmEx and Discover.

Registration Confirmation

You will receive a registration confirmation via email. If you do not receive an email confirmation, contact our front desk to verify that your email address in our system is correct.

Forgot Your Sign In Password?

From the login screen, enter your email address. Then choose the Forgot Password link and follow the onscreen prompts.



The screenshot shows a dialog box titled 'Sign in to Register for Programs'. It has two input fields: 'E-mail:' and 'Password:'. Below the 'Password:' field, there is a link labeled 'Forgot Password?' which is circled in red. At the bottom of the dialog, there are two buttons: 'Sign In' and 'Close'.

You Receive an Error During First Time Account Setup

If you receive an error message after clicking Find Me, contact Robin Bays at (812)-734-0770 or email: rbays@ymcaharrison.org for assistance in verifying your account information.